



**JAGADIS BOSE NATIONAL SCIENCE TALENT SEARCH**  
**1300, RAJDANGA MAIN ROAD**  
**KOLKATA – 700107**  
**Tel. : (033) 21128270**  
**(N.I.T no. JBNSTS/9-1/2022-23/78 Dated 27/02/2023)**

**PART - A**

**1. NOTICE INVITING TENDER**

Sealed tenders are invited by the Director on behalf of JAGADIS BOSE NATIONAL SCIENCE TALENT SEARCH, Kolkata from reliable & resourceful vendors for enlistment for supplying of School Bags/ Backpacks during various programs for students and / or teachers held at our office at 1300, Rajdanga Main Road. The details are as under:

- 1.1 **Collection of Tender Documents :-** The tender document is available at the official website of JBNSTS i.e [www.jbnsts.ac.in](http://www.jbnsts.ac.in) or may be obtained from its office at 1300, Rajdanga Main Road, Kasba, Kolkata-700 107 from **27.02.2023 (12.00 noon)** to **06.03.2023 (12.00 noon)** on all working days between the hours of 11.00 A.M. to 03.00 P.M. every day.
- 1.2 **Amendment of Tender Documents :-** JBNSTS, Kolkata -700 107 reserves the right to modify the Tender Document before the last day of submission of tenders by issuing Addenda which shall be a part of the Tender Documents. The amendment, if any, will be notified.
- 1.3 **Pre Bid Inspection: -** Intending agency / firm may visit the site to inspect or for any queries related to the work on **01.03.2023 and 02.03.2023** between the hours of 12.00 noon. to 03.00 P.M.
- 1.4 **Validity of enlistment:** Primarily, the enlistment shall remain valid for a period of 6 (six) months from the date of final enlistment. This may be extended to a maximum of 12 (twelve) months subject to satisfactory performance of vendors enlisted. Price offered must also remain valid for the extended period, otherwise the tender will not be considered at all for extension.

**1.5 Submission of tender :- Only Part – B** of the tender document along with documents stated in clause 1.7 is to be submitted in a sealed envelope addressed to “The Director, Jagadis Bose National Science Talent Search, 1300 Rajdanga Main Road, Kolkata – 700107. This is to be dropped in the tender box kept at the JBNSTS ground floor office latest by **12.00 hours IST of 09.03.2023** . The envelop should be subscribed with the N.I.T. No. **JBNSTS/9-1/2022-23/78 Dated: 27/02/2023** and “**OFFER FOR ENLISTMENT FOR SUPPLYING SCHOOL BAG/ BACKPACK** ” on it.

**It will be assumed that those who submitted the tender have already read, understood and agreed to terms and conditions given in Part – A of the tender document.**

**1.6 Opening of Tender :** Tenders will be opened on **09.03.2023 at 3.00 pm.(IST)** by authorized representative of JBNSTS. Contractor /Agencies / Firms will be informed (Notice /Phone / SMS) in case of any change of time & date of tender opening. One representative of each bidder may remain present at the time of opening the tender.

### **1.7 Documents to be submitted**

The following documents should be submitted with each tender

- a) Official PAN Card.
- b) Valid Trade Licence Certificate.
- c) GST registration certificate
- d) Quality Assurance Certificate (ISO or equivalent) – preferable but not mandatory.
- e) A list of clients of similar type of work in last 2 (two) years

All these documents must be self attested and submitted with Part – B of the tender document in the same envelop

**1.8 Rejection of Tender :-** Any tender shall be rejected on any of the following ground / s

- a) Tenders without any of the documents stated in clause 1.7, except 1.7 (d).
- b) Tenders submitted beyond the given date and / or time.
- c) Tenders not signed by the authority properly
- d) Tenders incomplete in any respect
- e) JBNSTS reserves the right to reject all or any tender/s without assigning any reason.

## **2. WORK DETAILS**

**2.1 Work Description :-** The agency shall require to supply school bags/backpacks of perfect size , shapes, color and extra padding for comfort . All the bags should have made with materials of superior quality and waterproof. Bidders may check the sample of the item if they so require.

**2.2 Scope of Work :-** The vendor shall require to

- i) Supply the bags as per requirements of by JBNSTS.
- ii) Supply the bags as per schedule provided by JBNSTS
- v) Ensure to maintain good quality of supply.
- vi) Ensure that materials of good quality are used for making.
- viii) Ensure at least 1 years of warranty for the bags/backpacks.

**2.3 Interval of work :-** The work shall be carried out as per work order issued by JBNSTS from time to time. There is no regular interval of work. However, the work order will be issued at least seven days before the program.

### **3. RATES AND CHARGES**

**3.1 Filling in Contract Price Schedule :-** Bidders must fill the contract rate , amount and the total amount in both figure & words .

**3.2 Inclusive rates :-** Rates offered by the vendor must be fully inclusive. Unless otherwise specified, the vendor shall be deemed to have included in this Tender / Offer all costs for providing and supplying all labour and material including delivery charges, taxes and duties to the appropriate authorities, all overhead cost and profit.

**3.3 Price escalation :** The rate quoted shall remain firm throughout the tenure of the enlistment w.e.f **the date of enlistment** and will not be subject to any fluctuation due to increase in cost of materials, labour etc. However, in case of variation/imposition of legal charges like tax , cess etc. price may be varied subject to approval of Director, JBNSTS.

**3.4 Cost of extra / special items :** In case of supply of any extra / special parts addition , the cost of the same shall be decided mutually and shall be added additionally in the final bill.

### **4. TERMS OF PAYMENT :-**

**4.1** Payment shall be made within 10 (ten) working days of submission of final bill. All statutory deductions shall be made from the bill before final payment. The payment shall be made by either by a/c payee cheque or bank transfer only. No payment in cash shall be made

**4.2** The payment shall be calculated on the basis of the actual quantity of bag supplied and at the rate mentioned in the tender. No extra charge shall be admissible.

## **5. GENERAL OBLIGATIONS OF THE VENDOR :-**

**5.1** The vendor shall not directly or indirectly transfer, assign or sublet the contract or any part thereof without the written permission of the JBNSTS. Even if such permission be granted, the vendor shall remain responsible for quality bag supply.

**5.2** The vendor shall indemnify JBNSTS in any Court of Law in case of any breach or violation of any legal provision by the vendor.

## **6. TERMINATION OF ENLISTMENT: -**

**6.1** The enlistment may be cancelled if

- a) the service of the vendor is found to be unsatisfactory.
- b) the vendor fails to remain firm on the rates mentioned in the tender for entire period
- c) Both parties agree to cancel the enlistment.
- d) JBNSTS reserves the right to cancel the enlistment without assigning any reason whatsoever.
- e) If the vendor expresses inability to serve any particular specified items at any particular time or place.

## **7. SETTLEMENT OF DISPUTES:-**

**7.1** In case any dispute arises between JBNSTS and the vendor, all attempts shall be made to settle the dispute amicably through discussion.

**7.2** However, if such attempts fail, Calcutta High court shall have exclusive jurisdiction in all legal disputes / matters arising out of the contract.

**PART – B**

**1. GENERAL INSTRUCTION:**

- a) Bidders are required to fill up the rate and amount of the following items.
- b) The total amount is to be written both in figure and words.
- c) The quotations shall be rated on the basis of the “Total Amount”
- d) The rates should be inclusive of all type of costs, tax and expenses. No extra payment shall be made for any reason whatsoever.
- e) The bag details and number of bags are indicative in nature only.

**Details of Bag**

<b>Serving</b>	<b>No. of Bags(Approx)</b>	<b>Time</b>	<b>Item</b>	<b>Rate (Rupees)</b>	<b>Amount (Rupees)</b>
<b>School Bag / Backpack</b>	<b>100</b>	<b>As per schedule provided by JBNSTS</b>	<b>Material:</b> Premium Tweel Fabric <b>Capacity-</b> 25 Liter <b>Lining-</b> Heavy duty 210D <b>Color-</b> Black/Blue/ Grey/ Dual Tone <b>Warranty-</b> Minimum 1 year <b>Compartment</b> One Front Pocket Both Side Netted Bottle Pockets Inside chain Pocket <b>Laptop padded compartment-</b> 15 Inch <b>Laptop Sleeve</b> <b>Rain Cover,</b> <b>Organizer Pocket</b> <b>Adjustable shoulder padded stray</b>		
<b>TOTAL</b>					

(Rs.

) only

(Signature with seal)

Date

Name and address of the Company :

Contact no. ;