



Jagadis Bose National Science Talent Search
1300 Rajdanga Main Road, Kolkata 700 107
Tel. : (033) 24428270; website : www.jbnsts.ac.in

A walk in interview shall be held on Tuesday, March 05, 2024 from 12.00 noon. to 02.00 pm. at Jagadis Bose National Science Talent Search (JBNSTS), 1300 Rajdanga Main Road, Kasba, Kolkata – 700107 for recruitment in the post of Project Personnel (1 no.) for CWSN project funded by Government of West Bengal.

1. a) Minimum qualification and experience

- Min. second class graduate from a recognized institute / university
- Computer proficiency e.g. MS Word, Excel, Power Point etc. alongwith considerable expertise in presentation / communication.
- Experience in data handling, flyer designing, web casting, organizing webinar and conversant with other relevant mode of online / digital communication .
- Reading, writing and verbal proficiency in Bengali, English and Hindi . He/She shall required to be competent to carry out digital documentation and content development in English as well as in Bengali.
- Minimum 2 (two) years' experience in similar kind of work

b) Desirable :

- Degree in science / engineering / education
- Efficiency and experience in handling DBMS and EXCEL management with expertise in relevant computer language.
- Experience in conducting online educational activities .
- Experience in organizing online and offline workshops, conferences with experience of handling big dataset.

c) Age : Maximum 40 (forty) years on the day of this advertisement

d) Remuneration : Consolidated monthly remuneration of Rs.30,000.00 (Thirty thousand) only. No other allowances and / or benefits shall be admissible. The job is contractual in nature .

e) Duration of contract : 12 (Twelve) months from the date of appointment. However, the service may be terminated with one month's notice if either the project is discontinued or the performance of the candidate is found unsatisfactory.

All selected candidates will be required to travel extensively as and when necessary.

The required age / qualification / experience may be relaxed for outstanding candidates. Interested candidates should register their name with all details in the portal <https://jbnsts.ac.in/notice/Recruitment/JBPPRECRUITMENT2024/registrationmain.php> latest by **12.00 midnight on March 02,2024**. All registered candidates have to appear for an interview at the office of JBNSTS at 1300, Rajdanga Main Road, Kasba, Kolkata – 700107 on **March 05, 2024, Tuesday between 12 noon to 02.00 pm**. Candidates should bring all original testimonials in support of age, educational qualification and work experience and one recent passport size photograph alongwith a biodata. Also a set of copies of all the documents shall be required at the time of interview. Applications should be addressed to **The Director, Jagadis Bose National Science Talent Search, 1300 Rajdanga Main Road, Kolkata 700 107** with subject line “ **Application for the post of Project Personnel (CWSN)**”

Asst. Director (Admin)
JBNSTS
(033) 2442 - 8270